



नेशनल इंस्टीट्यूट ऑफ सेकेंडरी स्टील टेक्नोलॉजी  
(इस्पात मंत्रालय, भारत सरकार द्वारा स्थापित)  
**National Institute of Secondary Steel Technology**  
(Estd. by Ministry of Steel, Govt. of India)  
NABL Accredited & BIS Recognized Laboratories

स. सं० NISST/RTI/TA/2021/7299

दिनांक 24.08.2021

To

The Chief Information Commissioner  
Room no 401, 4<sup>th</sup> Floor,  
Baba Gangnath Marg, Munirka  
New Delhi – 110067.

Subject: Third party audit of proactive disclosure of Biju Patnaik National Steel Institute(BPNSI) u/s 4 of the RTI Act-2005.

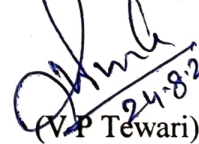
Sir,

Section 4 of RTI Act 2005 imposes obligations on Public Authorities to disclose certain information Suo-moto. For ensuring compliance of disclosure under section 4 of act, DOPT issued guidelines vide OM No. 1/6/2011-IR dated 15.04.2013, which inter-alia provided that each Ministry/Department shall get its proactive disclosure package audited by third party every year.

Accordingly, National Institute of Secondary Steel Technology, (NISST) Mandi Gobindgarh, Punjab, was nominated to conduct third party transparency audit of Biju Patnaik National Steel Institute, Kalinga Nagar, Odisha.

As per self-appraisal report & Suo-motu disclosure of information by Biju Patnaik National Institute (BPNSI) at their Website under RTI Act, the Summary Report is enclosed at Annexure – 1.

Yours faithfully,

  
(V.P. Tewari)

Dy. Director(P&A)  
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Encl: as above

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PAN No. AAAAN0773A, GSTIN : 03AAAAAN0773A1ZB

## **SUMMARY REPORT**

**SUBJECT:** - Third party audit of proactive package under section 4 of RTI ACT 2005

**NAME OF AUDITEE PUBLIC AUTHORITY:** - Biju Patnaik National Steel Institute (BPNSI)

**NAME OF TRAINING INSTITUTE CONDUCTING AUDIT:** - National Institute of Secondary Steel Technology (NISST), Punjab.

### **AUDIT PROCESS:**

1. Gone through Biju Patnaik National Steel Institute self-appraisal report on the subject.
2. Checked veracity with the website of Biju Patnaik National Steel Institute (BPNSI)

The observations are as follows:

**1.0 Organization and function:** - This constitutes of 13 (Thirteen) subheads which are as under:

**1.1 Particulars of its organization, functions and duties [Section 4(1)(b)(i)] :**

- Agreed with the Public Authority that it fully meets the requirement under this subhead.

**1.2 Power and duties of its officers and employees [Section 4(1)(b)(ii)] :** -

Agreed with the Public Authority under this subhead.

**1.3 Procedure followed in decision making process [Section 4(1)(b)(iii)] :** -

Agreed with the Public Authority under this subhead..

**1.4 Norms for discharge of functions [Section 4(1)(b)(iv)]** - Agreed with the Public Authority under this subhead..

**1.5 Rules, regulations, instructions manual and records for discharging functions [Section 4(1)(b)(v)] :** - Agreed with the Public Authority under this subhead.

**1.6 Categories of documents held by the authority under its control [Section 4(1)(b)(vi)] :** - Agreed with the Public Authority under this subhead.



**1.7 Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(vii)] :** - Agreed with the Public Authority under this subhead.

**1.8 Directory of officers and employees [Section 4(1)(b)(ix)]:** - Agreed with the Public Authority under this subhead.

**1.9 Monthly remuneration received by officers & employees including system of compensation [Section 4(1)(b)(ix)]:** - Agreed with the Public Authority under this subhead.

**1.10 Name, designation and other particulars of public information officers [Section 4(1) (b) (xvi)] :** - Agreed with the Public Authority under this subhead.

**1.11 No. Of employees against whom Disciplinary action has been proposed/ taken (Section 4(2)):** - Agreed with the Public Authority under this subhead.

**1.12 Programmes to advance understanding of RTI (Section 26):** - Agreed with the Public Authority under this subhead that the requirements are not met .

**1.13 Transfer policy and transfer orders [F No. 1/6/2011- IR dt. 15.4.2013]:** -Agreed with the Public Authority under this subhead.

**2. Budget and Programme:** - This constitutes of 6 (Six) subheads which are as under:

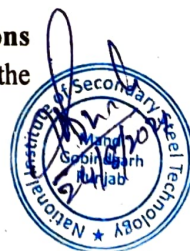
**2.1 Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)] :**  
- Agree with the Public Authority under this subhead.

**2.2. Foreign and domestic tours (F.No. 1/8/2012- IR dt. 11.9.2012) – Do**  
not agree with the Public Authority under this subhead.

**2.3 Manner of execution of subsidy programme [Section 4(i)(b)(xii)] -**  
Agreed with the Public Authority under this subhead.

**2.4 Discretionary and non-discretionary grants [F. No. 1/6/2011- IR dt. 15.04.2013] :-** Agreed with the Public Authority under this subhead.

**2.5 Particulars of recipients of concessions, permits of authorizations granted by the public authority [Section 4(1) (b) (xiii)]:** - Agreed with the Public Authority under this subhead.





**2.6. CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]:** - Agreed with the Public Authority under this subhead.

**3. Publicity Band Public interface:** - This constitutes of 5 (Five) subheads which are as under:

**3.1 Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]** - Agreed with the Public Authority under this subhead.

**3.2 Are the details of policies / decisions, which affect public, informed to them [Section 4(1) (c)]** - Agreed with the Public Authority under this subhead.

**3.3 Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]** - Agreed with the Public Authority under this subhead.

**3.4 Form of accessibility of information manual/ handbook [Section 4(1)(b)]** : - Do not agree with the Public Authority under this subhead.

**3.5 Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]** : Do not agree with the Public Authority under this subhead 3.5.2.

**4. E-Governance:** - This constitutes of 7 (Seven) subheads which are as under:

**4.1 Language in which Information Manual/Handbook Available [F No. 1/6/2011- IR dt. 15.4.2013]:** Do not agree with the Public Authority under this subhead 4.1.1.

**4.2 When was the information Manual/Handbook last updated? [F No. 1/6/2011- IR dt 15. 4. 2013]-** Do not agreed with the Public Authority under this subhead.

**4.3 Information available in electronic form [Section 4(1)(b)(xiv)]:** - Partially Agreed with the Public Authority under this subhead.

**4.4 Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]** - Agreed with the Public Authority under this subhead that the requirements are not met.

**4.5 Such other information as may be prescribed under Section 4(i)(b)(xvii)** : - Agreed with the Public Authority under this subhead except 4.5.7.

**4.6 Receipt & Disposal of RTI applications & appeals [F. No 1/6/2011-IR dt. 15.04.2013]:** - Agreed with the Public Authority under this subhead.



**4.7 Replies to questions asked in the parliament [Section 4(1)(d)(2)]:** - Agreed with the Public Authority under this subhead that the requirements are not met

- 5. Information as may be prescribed:** - This constitutes of 1(One) subhead which areas under:

**5.1 Such other information as may be prescribed [F. No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013] :** - Agreed with the Public Authority under this subhead that the requirements are not met

- 6. Information Disclosed on own Initiative:** - This constitutes of 2(Two) subheads which are as under:

**6.1 Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information:** - Agreed with the Public Authority under this subhead.

**Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ.:** - Do not agree with Public Authority under this subhead.



## Self appraisal report for Year (2020-21)

**Auditor Agency: NISST**

**Ministry Name: Ministry of Steel**

**Department Name:**

**Public Authority Name: Biju Patnaik National Steel Institute**

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
<b>1</b>	<b>Organisation and Function</b>							
<b>1.1</b>	<b>Particulars of its organisation, functions and duties [Section 4(1)(b)(i)]</b>							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	<a href="https://www.bpsni.org">https://www.bpsni.org</a>	Fully Met	1.28	<a href="https://www.bpsni.org">https://www.bpsni.org</a>
1.1.2	Head of the organization	Fully Met	1.28	1.28	<a href="https://www.bpsni.org/our-management.php">https://www.bpsni.org/our-management.php</a>	Fully Met	1.28	<a href="https://www.bpsni.org/our-management.php">https://www.bpsni.org/our-management.php</a>
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	<a href="https://www.bpsni.org/rti-manual-i.php">https://www.bpsni.org/rti-manual-i.php</a>	Fully Met	1.28	<a href="https://www.bpsni.org/rti-manual-i.php">https://www.bpsni.org/rti-manual-i.php</a>
1.1.4	Function and duties	Fully Met	1.28	1.28	<a href="https://www.bpsni.org/RtiManual2.php">https://www.bpsni.org/RtiManual2.php</a>	Fully Met	1.28	<a href="https://www.bpsni.org/RtiManual2.php">https://www.bpsni.org/RtiManual2.php</a>
1.1.5	Organization Chart	Fully Met	1.28	1.28	<a href="https://www.bpsni.org/rti-manual-i.php">https://www.bpsni.org/rti-manual-i.php</a>	Fully Met	1.28	<a href="https://www.bpsni.org/rti-manual-i.php">https://www.bpsni.org/rti-manual-i.php</a>
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	<a href="https://www.bpsni.org/rti-manual-i.php">https://www.bpsni.org/rti-manual-i.php</a>	Fully Met	1.28	<a href="https://www.bpsni.org/rti-manual-i.php">https://www.bpsni.org/rti-manual-i.php</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
<b>1.2</b>	<b>Power and duties of its officers and employees[Section 4(1) (b)(ii)]</b>							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	<a href="https://www.bpsni.org/RtiMan2.php">https://www.bpsni.org/RtiMan2.php</a>	Fully Met	1.54	<a href="https://www.bpsni.org/RtiMan2.php">https://www.bpsni.org/RtiMan2.php</a>
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	<a href="https://www.bpsni.org/RtiMan2.php">https://www.bpsni.org/RtiMan2.php</a>	Fully Met	1.54	<a href="https://www.bpsni.org/RtiMan2.php">https://www.bpsni.org/RtiMan2.php</a>
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	<a href="http://www.bpsni.org/images/documents/docs_1622243713.pdf">http://www.bpsni.org/images/documents/docs_1622243713.pdf</a>	Fully Met	1.54	<a href="https://www.bpsni.org/RtiMan2.php">https://www.bpsni.org/RtiMan2.php</a>
1.2.4	Exercised	Fully Met	1.54	1.54	<a href="https://www.bpsni.org/RtiMan2.php">https://www.bpsni.org/RtiMan2.php</a>	Fully Met	1.54	<a href="https://www.bpsni.org/RtiMan2.php">https://www.bpsni.org/RtiMan2.php</a>
1.2.5	Work allocation	Fully Met	1.54	1.54	<a href="https://www.bpsni.org/RtiMan2.php">https://www.bpsni.org/RtiMan2.php</a>	Fully Met	1.54	<a href="https://www.bpsni.org/RtiMan2.php">https://www.bpsni.org/RtiMan2.php</a>
<b>1.3</b>	<b>Procedure followed in decision making process [Section 4(1)(b)(iii)]</b>							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	<a href="https://www.bpsni.org/RtiMan3.php">https://www.bpsni.org/RtiMan3.php</a>	Fully Met	1.54	<a href="https://www.bpsni.org/RtiMan3.php">https://www.bpsni.org/RtiMan3.php</a>
1.3.2	Final decision making authority	Fully Met	1.54	1.54	<a href="https://www.bpsni.org/RtiMan2.php">https://www.bpsni.org/RtiMan2.php</a>	Fully Met	1.54	<a href="https://www.bpsni.org/RtiMan2.php">https://www.bpsni.org/RtiMan2.php</a>
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	<a href="http://www.bpsni.org/images/documents/docs_1622243713.pdf">http://www.bpsni.org/images/documents/docs_1622243713.pdf</a>	Fully Met	1.54	<a href="https://www.bpsni.org/images/documents/docs_1622243713.pdf">https://www.bpsni.org/images/documents/docs_1622243713.pdf</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								1622243713.pdf
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	<a href="https://www.bpsni.org/RtiMan3.php">https://www.bpsni.org/RtiMan3.php</a>	Fully Met	1.54	<a href="https://www.bpsni.org/RtiMan3.php">https://www.bpsni.org/RtiMan3.php</a>
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	<a href="https://www.bpsni.org/RtiMan2.php">https://www.bpsni.org/RtiMan2.php</a>	Fully Met	1.54	<a href="https://www.bpsni.org/RtiMan2.php">https://www.bpsni.org/RtiMan2.php</a>
<b>1.4</b>	<b>Norms for discharge of functions[Section 4(1)(b)(iv)]</b>							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	<a href="https://www.bpsni.org/RtiMan4.php">https://www.bpsni.org/RtiMan4.php</a>	Fully Met	1.54	<a href="https://www.bpsni.org/RtiMan4.php">https://www.bpsni.org/RtiMan4.php</a>
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	<a href="https://www.bpsni.org/RtiMan4.php">https://www.bpsni.org/RtiMan4.php</a>	Fully Met	1.54	<a href="https://www.bpsni.org/RtiMan4.php">https://www.bpsni.org/RtiMan4.php</a>
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	<a href="https://www.bpsni.org/RtiMan4.php">https://www.bpsni.org/RtiMan4.php</a>	Fully Met	1.54	<a href="https://www.bpsni.org/RtiMan4.php">https://www.bpsni.org/RtiMan4.php</a>
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	<a href="https://www.bpsni.org/RtiMan4.php">https://www.bpsni.org/RtiMan4.php</a>	Fully Met	1.54	<a href="https://www.bpsni.org/RtiMan4.php">https://www.bpsni.org/RtiMan4.php</a>
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	<a href="https://www.bpsni.org/RtiMan4.php">https://www.bpsni.org/RtiMan4.php</a>	Fully Met	1.54	<a href="https://www.bpsni.org/RtiMan4.php">https://www.bpsni.org/RtiMan4.php</a>
<b>1.5</b>	<b>Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]</b>							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	<a href="https://www.bpsni.org/RtiMan5.php">https://www.bpsni.org/RtiMan5.php</a>	Fully Met	1.92	<a href="https://www.bpsni.org/RtiMan5.php">https://www.bpsni.org/RtiMan5.php</a>
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	<a href="https://www.bpsni.org/RtiMa">https://www.bpsni.org/RtiMa</a>	Fully Met	1.92	<a href="https://www.bpsni.org/RtiMa">https://www.bpsni.org/RtiMa</a>



Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					n5.php			n5.php
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	<a href="https://www.bpsni.org/RtiMa">https://www.bpsni.org/RtiMa</a> n5.php	Fully Met	1.92	<a href="https://www.bpsni.org/RtiMa">https://www.bpsni.org/RtiMa</a> n5.php
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	<a href="https://www.bpsni.org/RtiMa">https://www.bpsni.org/RtiMa</a> n5.php	Fully Met	1.92	<a href="https://www.bpsni.org/RtiMa">https://www.bpsni.org/RtiMa</a> n5.php
<b>1.6</b>	<b>Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]</b>							
1.6.1	Categories of documents	Fully Met	3.85	3.85	<a href="https://www.bpsni.org/RtiMa">https://www.bpsni.org/RtiMa</a> n6.php	Fully Met	3.85	<a href="https://www.bpsni.org/RtiMa">https://www.bpsni.org/RtiMa</a> n6.php
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	<a href="https://www.bpsni.org/RtiMa">https://www.bpsni.org/RtiMa</a> n6.php	Fully Met	3.85	<a href="https://www.bpsni.org/RtiMa">https://www.bpsni.org/RtiMa</a> n6.php
<b>1.7</b>	<b>Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]</b>							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	<a href="https://www.bpsni.org/imag">https://www.bpsni.org/imag</a> es/Mannual% 208.pdf	Fully Met	0.96	<a href="https://www.bpsni.org/imag">https://www.bpsni.org/imag</a> es/Mannual% 208.pdf
1.7.2	Composition	Fully Met	0.96	0.96	<a href="https://www.bpsni.org/imag">https://www.bpsni.org/imag</a> es/Mannual% 208.pdf	Fully Met	0.96	<a href="https://www.bpsni.org/imag">https://www.bpsni.org/imag</a> es/Mannual% 208.pdf
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	<a href="https://www.bpsni.org/imag">https://www.bpsni.org/imag</a> es/Mannual% 208.pdf	Fully Met	0.96	<a href="https://www.bpsni.org/imag">https://www.bpsni.org/imag</a> es/Mannual% 208.pdf
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	<a href="https://www.bpsni.org/imag">https://www.bpsni.org/imag</a> es/Mannual% 208.pdf	Fully Met	0.96	<a href="https://www.bpsni.org/imag">https://www.bpsni.org/imag</a> es/Mannual% 208.pdf
1.7.5	Powers and functions	Fully Met	0.96	0.96	<a href="https://www.bpsni.org/imag">https://www.bpsni.org/imag</a> es/Mannual% 208.pdf	Fully Met	0.96	<a href="https://www.bpsni.org/imag">https://www.bpsni.org/imag</a> es/Mannual% 208.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					<a href="https://www.bpsni.org/images/Mannual%208.pdf">bpsni.org/images/Mannual%208.pdf</a>			<a href="https://www.bpsni.org/images/Mannual%208.pdf">bpsni.org/images/Mannual%208.pdf</a>
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	<a href="https://www.bpsni.org/images/Mannual%208.pdf">https://www.bpsni.org/images/Mannual%208.pdf</a>	Fully Met	0.96	<a href="https://www.bpsni.org/images/Mannual%208.pdf">https://www.bpsni.org/images/Mannual%208.pdf</a>
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	<a href="https://www.bpsni.org/images/Mannual%208.pdf">https://www.bpsni.org/images/Mannual%208.pdf</a>	Partially Met	0.48	<a href="https://www.bpsni.org/images/Mannual%208.pdf">https://www.bpsni.org/images/Mannual%208.pdf</a>
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	<a href="https://www.bpsni.org/images/Mannual%208.pdf">https://www.bpsni.org/images/Mannual%208.pdf</a>	Fully Met	0.96	<a href="https://www.bpsni.org/images/Mannual%208.pdf">https://www.bpsni.org/images/Mannual%208.pdf</a>
<b>1.8</b>	<b>Directory of officers and employees[Section 4(1) (b) (ix)]</b>							
1.8.1	Name and designation	Fully Met	3.85	3.85	<a href="https://www.bpsni.org/RtiMan9.php">https://www.bpsni.org/RtiMan9.php</a>	Fully Met	3.85	<a href="https://www.bpsni.org/RtiMan9.php">https://www.bpsni.org/RtiMan9.php</a>
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	<a href="https://www.bpsni.org/RtiMan9.php">https://www.bpsni.org/RtiMan9.php</a>	Partially Met	1.93	<a href="https://www.bpsni.org/RtiMan9.php">https://www.bpsni.org/RtiMan9.php</a>
<b>1.9</b>	<b>Monthly Remuneration received by officers &amp; employees including system of compensation[Section 4(1) (b) (x)]</b>							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	<a href="https://www.bpsni.org/RtiMan10.php">https://www.bpsni.org/RtiMan10.php</a>	Fully Met	3.85	<a href="https://www.bpsni.org/RtiMan10.php">https://www.bpsni.org/RtiMan10.php</a>
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	<a href="https://www.bpsni.org/RtiMan10.php">https://www.bpsni.org/RtiMan10.php</a>	Fully Met	3.85	<a href="https://www.bpsni.org/RtiMan10.php">https://www.bpsni.org/RtiMan10.php</a>
<b>1.10</b>	<b>Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]</b>							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer	Fully Met	3.85	3.85	<a href="https://www.bpsni.org/RtiMa">https://www.bpsni.org/RtiMa</a>	Fully Met	3.85	<a href="https://www.bpsni.org/RtiMa">https://www.bpsni.org/RtiMa</a>

[illegible]

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	<a href="https://www.bpsni.org/RtiMa n11.php">https://www.bpsni.org/RtiMa n11.php</a>	Fully Met	10.00	<a href="https://www.bpsni.org/RtiMa n11.php">https://www.bpsni.org/RtiMa n11.php</a>
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	<a href="https://www.bpsni.org/RtiMa n11.php">https://www.bpsni.org/RtiMa n11.php</a>	Partially Met	5.00	Not given in said web page
2.1.3	Proposed expenditures	Fully Met	10	10.00	<a href="https://www.bpsni.org/RtiMa n11.php">https://www.bpsni.org/RtiMa n11.php</a>	Partially Met	5.00	Not given in said web page
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	<a href="https://www.bpsni.org/RtiMa n11.php">https://www.bpsni.org/RtiMa n11.php</a>	Partially Met	5.00	Not given in said web page
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	<a href="https://www.bpsni.org/RtiMa n11.php">https://www.bpsni.org/RtiMa n11.php</a>	Not Met	0	Not mentioned on said web page
<b>2.2</b>	<b>Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)</b>							
2.2.1	Budget	Fully Met	16.67	16.67	<a href="https://www.bpsni.org/RtiMa n11.php">https://www.bpsni.org/RtiMa n11.php</a>	Not Met	0	<a href="https://www.bpsni.org/RtiMa n11.php">https://www.bpsni.org/RtiMa n11.php</a>
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	<a href="https://www.bpsni.org/RtiMa n11.php">https://www.bpsni.org/RtiMa n11.php</a>	Not Applicable	0	no relevant information present on said web page
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total	Fully Met	16.67	16.67	<a href="https://www.bpsni.org/RtiMa n11.php">https://www.bpsni.org/RtiMa n11.php</a>	Not Applicable	0	no relevant information present on said web page

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	amount at which such procurement or works contract is to be executed.							
<b>2.3</b>	<b>Manner of execution of subsidy programme [Section 4(i)(b)(xii)]</b>							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
<b>2.4</b>	<b>Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]</b>							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
<b>2.5</b>	<b>Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]</b>							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
<b>2.6</b>	<b>CAG &amp; PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]</b>							
2.6.1	CAG and PAC paras and the action taken reports (ATR) after these have been laid on the table of both houses of the parliament.	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
<b>Total</b>			<b>100</b>	<b>100</b>			<b>25</b>	



Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
<b>3</b>	<b>Publicity Band Public interface</b>							
<b>3.1</b>	<b>Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]</b>							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	(concessionaire etc.)							
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
<b>3.2</b>	<b>Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]</b>							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
<b>3.3</b>	<b>Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]</b>							
3.3.1	Use of the most effective means of communication - Internet (website)	Partially Met	50	25.00	<a href="https://www.bpsni.org">https://www.bpsni.org</a>	Partially Met	25.00	NO Detailed description is available
<b>3.4</b>	<b>Form of accessibility of information manual/ handbook[Section 4(1)(b)]</b>							
3.4.1	Information manual/handbook available in Electronic format	Partially Met	25	12.50	<a href="https://www.bpsni.org">https://www.bpsni.org</a>	Not Met	0	Required information is not available
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	P&A Dept.	Not Met	0	Web Page not mentioned
<b>3.5</b>	<b>Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]</b>							
3.5.1	List of materials available Free of cost	Not Met	25	0	empty	Not Met	0	Required information is not available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	P&A Dept.	Not Met	0	Web page not mentioned
<b>Total</b>			<b>150</b>	<b>88</b>			<b>25</b>	
<b>4</b>	<b>E-Governance</b>							
<b>4.1</b>	<b>Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]</b>							
4.1.1	English	Fully Met	14.29	14.29	P&A Dept	Not Met	0	Web page not mentioned
4.1.2	Vernacular/ Local Language	Not Met	14.29	0	empty	Not Met	0	Web page not mentioned
<b>4.2</b>	<b>When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]</b>							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	2008	Not Met	0	Not mentioned on the web page
<b>4.3</b>	<b>Information available in electronic form[Section 4(1)(b)(xiv)]</b>							
4.3.1	Details of information available in electronic form	Partially Met	9.52	4.76	<a href="https://www.bpsni.org/RtiMa14.php">https://www.bpsni.org/RtiMa14.php</a>	Partially Met	4.76	Detailed information is not there
4.3.2	Name/ title of the document/record/ other information	Not Met	9.52	0	empty	Not Met	0	No information is on Web Site
4.3.3	Location where available	Not Met	9.52	0	empty	Not Met	0	No information is on
<b>4.4</b>	<b>Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]</b>							
4.4.1	Name & location of the faculty	Not Met	7.14	0	empty	Not Met	0	Not Met
4.4.2	Details of information made available	Not Met	7.14	0	empty	Not Met	0	Not Met
4.4.3	Working hours of the facility	Not Met	7.14	0	empty	Not Met	0	Not Met
4.4.4	Contact person & contact details (Phone, fax email)	Not Met	7.14	0	empty	Not Met	0	Not Met
<b>4.5</b>	<b>Such other information as may be prescribed under Section 4(i) (b)(xvii)</b>							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	<a href="https://www.bpsni.org/RtiMa">https://www.bpsni.org/RtiMa</a>	Fully Met	3.57	<a href="https://www.bpsni.org/RtiMa">https://www.bpsni.org/RtiMa</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					n4.php			n4.php
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	<a href="https://www.bpsni.org/rti-monthly-report/php">https://www.bpsni.org/rti-monthly-report/php</a>	Not Met	0	<a href="https://www.bpsni.org/rti-monthly-report/php">https://www.bpsni.org/rti-monthly-report/php</a>
4.5.3	List of completed schemes/ projects/ Programmes	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
4.5.4	List of schemes/ projects/ programme underway	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
4.5.6	Annual Report	Fully Met	3.57	3.57	<a href="https://www.bpsni.org/documents/Audited%20report.pdf">https://www.bpsni.org/documents/Audited%20report.pdf</a>	Fully Met	3.57	<a href="https://www.bpsni.org/documents/Audited%20report.pdf">https://www.bpsni.org/documents/Audited%20report.pdf</a>
4.5.7	Frequently Asked Question (FAQs)	Not Applicable	0	0	empty	Not Met	0	Information required to display on website
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Partially Met	3.57	1.79	<a href="https://www.bpsni.org/documents/CITIZEN%20CHARTER%20OF%20BPNSI.pdf">https://www.bpsni.org/documents/CITIZEN%20CHARTER%20OF%20BPNSI.pdf</a>	Partially Met	1.79	More Detailed information required
<b>4.6</b>	<b>Receipt &amp; Disposal of RTI applications &amp; appeals [F.No 1/6/2011-IR dt. 15.04.2013]</b>							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	<a href="https://www.bpsni.org/rti-monthly-report/php">https://www.bpsni.org/rti-monthly-report/php</a>	Fully Met	14.29	<a href="https://www.bpsni.org/rti-monthly-report/php">https://www.bpsni.org/rti-monthly-report/php</a>
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	<a href="https://www.bpsni.org/rti-monthly-report/php">https://www.bpsni.org/rti-monthly-report/php</a>	Fully Met	14.29	<a href="https://www.bpsni.org/rti-monthly-report/php">https://www.bpsni.org/rti-monthly-report/php</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					nthly-report/php			onthly-report/php
<b>4.7</b>	<b>Replies to questions asked in the parliament[Section 4(1)(d)(2)]</b>							
4.7.1	Details of questions asked and replies given	Not Met	28.57	0	empty	Not Met	0	Not Met
<b>Total</b>			<b>186</b>	<b>89</b>			<b>42</b>	
<b>5</b>	<b>Information as may be prescribed</b>							
<b>5.1</b>	<b>Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]</b>							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	<a href="https://www.bpsni.org/RtiMa n16.php">https://www.bpsni.org/RtiMa n16.php</a>	Fully Met	20.00	<a href="https://www.bpsni.org/RtiMa n16.php">https://www.bpsni.org/RtiMa n16.php</a>
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	<a href="http://bpsni.org/images/documents/docs_1619652558.pdf">http://bpsni.org/images/documents/docs_1619652558.p df</a>	Fully Met	20.00	<a href="http://bpsni.org/images/documents/docs_1619652558.p df">http://bpsni.org/images/documents/docs_1619652558.p df</a>
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	<a href="https://www.bpsni.org/RtiMa n16.php">https://www.bpsni.org/RtiMa n16.php</a>	Fully Met	20.00	<a href="https://www.bpsni.org/RtiMa n16.php">https://www.bpsni.org/RtiMa n16.php</a>
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Met	20	0	empty	Not Met	0	Not Met
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Met	20	0	empty	Not Met	0	Not Met
<b>Total</b>			<b>100</b>	<b>60</b>			<b>60</b>	
<b>6</b>	<b>Information Disclosed on own Initiative</b>							
<b>6.1</b>	<b>Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information</b>							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain	Fully Met	25	25.00	<a href="https://www.bpsni.org/rti-">https://www.bpsni.org/rti-</a>	Fully Met	25.00	<a href="https://www.bpsni.org/rti-">https://www.bpsni.org/rti-</a>



Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	information				manuals.php			manuals.php
<b>6.2</b>	<b>Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ</b>							
6.2.1	Whether STQC certification obtained and its validity	Not Applicable	0	0	empty	Not Met	0	NOT MET
6.2.2	Does the website show the certificate on the Website?	Not Applicable	0	0	empty	Not Met	0	NOT MET
<b>Total</b>			<b>25</b>	<b>25</b>			<b>25</b>	
<b>Grand Total</b>			<b>661</b>	<b>454</b>			<b>267</b>	