

Additional Information under self-appraisal for transparency in 2022-23

1. Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii):

- The current Board of Directors were constituted w.e.f 29.09.2022. The tenure of the Board is three years from constitution as per rules and regulation of the Institute. Neither the meetings/nor the minutes are open to public. The minutes of meeting of Board are available with the office of Manager-FHR.

2. Form of accessibility of information manual/handbook [Section 4(1)(b)]

- Personnel Manual available in printed format in P&A department of the Institute.

3. Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract (Section 4(i) (b)(xvii):

- NIL, Since the activities of the Institute have not been resumed after the Institute was shifted to Kalinga Nagar.

4. Reply to questions asked in the parliament [Section 4(1)(d)(2)]:

- Details of questions asked and replies given: Q1275 dtd 13.02.2023 (Dr. Prashant Nanda):

a) whether State Government of Odisha has allotted 25 acres of land in 2013 to construct permanent campus of Biju Patnaik National Steel Institute in Baliana Tehsil of Khordha District;

(b) if so, the present status thereof;

(c) the details of amount sanctioned and expenditure that has been made for construction of permanent campus; and

(d) by when Government target to complete this project?

Reply: (a) to (d): State Government of Odisha has allotted 25 acres of leasehold land in 2013 to Biju Patnaik National Steel Institute (BPNSI) at Jagannathpur Mouza, Baliana Tehsil of Khordha District. Government of India has shifted BPNSI from Puri to Kalinganagar on 01.03.2021 to a campus located in common facility centre at Jajpur. Board of Directors of the Institute, which is responsible to oversee the institution's mission, financial requirement etc., has been reconstituted on 29.9.2022.

4. Foreign and domestic tours (F.No.1/8/2012-IR dt. 11.9.2012):

- No foreign and domestic tours were undertaken by the Institute employees, since the activities of the Institute have not been resumed after the Institute was shifted to Kalinga Nagar.

5. CAG & PAC paras [F.No.1/6/2011-IR dt. 15.4.2013]:

- The Institute is not audited by CAG, hence there is no CAG & PAC paras for 2022-23.

6.

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DETAILS IN RESPECT OF THE INFORMATION AVAILABLE OR HELD BY THE COMPANY, REDUCED IN AN ELECTRONIC FORM

Information relating to Institute Profile, business, annual financial performance, Annual Activity Report etc. is held by the Institute in electronic form and is available on the website of the Institute in www.bpnsi.org

1. Annual Activity Reports of previous years
2. Annual Financial Statements of previous years

[Section 4(1)(b)(xv)]

THE PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION, INCLUDING THE WORKING HOURS OF A LIBRARY OR READING ROOM, IF MAINTAINED FOR PUBLIC USE

BPNSI is maintaining a website BPNSI.co.in. Interested people can visit this website for desired information. If the required information is not available in the website, they can send email to bpnsi@bpnsi.org seeking the required information. If the required information is available and can be provided, the same will be provided within reasonable time.

Interested people can also send letters or e-mail to the Institute seeking the desired (available) information at the following address.

Any Citizen of India who desires to obtain any information under the Right to Information Act, 2005 may make a request preferably in the application format in writing or through electronic means to the Public Information Officer/CPIO.

Application Fee

In accordance to directive given in the Gazette notification issued by Department of Personnel & Training, Ministry of Personnel, Public Grievances and Pension, Govt. of India, vide no. 34012/8(s)/2005-Estt. (B) dated 16.09.2005, the application for obtaining information under sub-section (1) of section 6 must be accompanied by prescribed application fee drawn in favour of Account Officer, payable at the local office where

the application has been submitted. At present the application fee, which is subject to change from time to time, is as under: -

Application fee: Rs 10/-

Mode of payment: By cash against proper receipt or by demand draft/banker's cheque/Indian Postal Order

Persons who belong to BPL category are not required to pay any fee provided necessary documents are produced in support of their claim.

Additional fee

In case it is decided to provide the information, the Requester shall be informed of the additional fees, if any, required to be deposited by him/her for the information sought and information shall be furnished after the deposit of the fee by the Requester, as per the Act.

In accordance with directives given in the above mentioned Gazette notification dated 16/09/2005, for providing the information under sub-section 7, of the Act an additional fee shall be charged. At present, the applicable rates, which are subject to change from time to time, are given as under: -

- a For each page (in A-4 or A-3 size paper) - Rs. 2/- per page
- b For a copy in larger size paper - Actual charge or cost
- c For samples or models - Actual cost or price
- d For inspection of records - No fee for the first hour; and a fee of Rs. 5/- for each hour (or fraction thereof) thereafter

Further, for providing the information under sub-section (5) of section of the Act, the fee shall be charged at the following rates: -

- a For information provided in diskette or floppy - Rs. 50/- per diskette or floppy
- b For information provided in printed form - At the price fixed for such publication or Rs. 2/- per page of photocopy for extracts from the publication

The mode of payment of above mentioned additional fees shall be the same as application fee.

Appeal

In case the Requester who does not receive a decision within the time specified in sub-section (1) of clause (a) of sub-section (3) of section 7 of the Act or is aggrieved by decision of the Public Information Officer, as the case may be, may within thirty days from the expiry of such period from the receipt of such a decision, prefer an appeal to the Appellate Authority for redressal of the grievance.

Library Facility for general public

Presently BPNSI does not have any Library Facility for general public

The following documents are not parted with either to the employees or to the general public:

- Proceedings/Minutes of the Meetings of Board of Directors of BPNSI/Other Committee meetings.
- Recommendations of the Recruitment/Selection Committees for direct recruitment.
- Recommendations of Departmental Promotion Committee
- Departmental Enquiries, Correspondence/Noting, documents, proceedings, Findings, Final order except to aggrieved employees.
- Quotations/Offer sent to various clients/customers of the Institute.
- Investigation Reports of various Committees relating to Loss/Damage/Theft cases.
- Design/R&D reports, Inventions, details of Prototype Development, details of product development of third party etc.

4.4 of Self Disclosure Contact Person & Contact Details

Name of faculty- Durgesh Prasad Panda
Office Timing – 10 AM to 5 PM
Mobile -8018096578
e-mail ID- durgeshpanda@gmail.com